

**Village of Spencer**  
**Minutes of Regular Board of Trustees Meeting**  
**Monday, May 8, 2023 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:30 pm.

The Girl Scouts led the group in the Pledge of Allegiance.

**Roll Call**

Trustees Hoes, Jicinsky, Carolfi, Krause, Schafer, and White were present.

**Approval of Minutes**

(Carolfi)(Krause) was carried to dispense with the reading of the previous Regular Board of Trustees meeting minutes and approve them as printed.

**Public Comments**

There were none.

**Announcements**

Open Book will be held on May 17th from 1:30 pm to 3:30 pm. Board of Review will be held on May 24<sup>th</sup> at 6:00 pm. Change made in the June Board Meeting to June 5<sup>th</sup> at 6:30 pm.

**Public Works' Report**

Paul Hensch reported that the crew had been working pretty steady on brush over the past month. The guys have completed one pass of street sweeping throughout the village. Paul concluded by reporting that flows at the wastewater plant were especially high in April, with several days over 750,000 gallons coming into the plant. It was our highest month for measured influent flow in almost 20 years at nearly 14 million gallons total.

**Police Chief's Report**

Chief Bauer reported that, during the month of April, officers handled 223 calls for service, issued 27 citations and 7 warnings.

**President's Report**

President Toufar had nothing to report.

**Old Business**

There was no old business.

**New Business**

Greg Droessler of Town & Country Engineering spoke about the progress of drilling Well #7.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve Pay Request #3 from Municipal Well and Pump for Well #7.

(Carolfi)(Jicinsky) was carried by unanimous roll call vote to approve awarding 2023 asphalt bid for various patching, W Cedar Street, Adams Street, and S LaSalle Street to American Asphalt for the price of \$38,086.40.

(Carolfi)(Schafer) was carried by unanimous roll call vote to approve awarding financing to Partners Bank for the Madison Street Project.

(Schafer)(Carolfi) was carried to approve wetland delineation contract for the Madison Street Project to Star Environmental for \$4,500 with Trustee Jicinsky opposing.

(Carolfi)(Jicinsky) was carried to approve the 5-year Street Capital Improvement Plan.

(Carolfi)(Krause) was carried to approve Resolution 2023-4 “A Resolution for the sale of fermented malt beverages in public parks in the Village of Spencer by Officers and/or Employees”.

(Schafer)(Carolfi) was carried by unanimous roll call vote to approve current vouchers.

#### **Clerk’s Report**

Building permits issued to Darwin Schmidt located at 201 S Chestnut Street for a shed with an approximate value of \$2,000; Steve Zinthefer located at 304 W Mill Street for siding with an approximate value of \$2,500, Jessie Becker located at 517 S LaSalle Street for new windows and sliding door with an approximate value of \$2,000, Willow Grove located at 211 W Willow Drive for a new sign with an approximate value of \$3,334, and Brianne Anderson 200 E Mill Street to install a fence with an approximate value of \$1,000.

#### **Committee Reports**

Finance and Personnel Committee – Chairman Hoes had nothing to report.

Utilities and Equipment Committee – Chairman Schafer had nothing to report.

Parks and Buildings Committee – Chairman White had nothing to report.

Health and Emergency Government Committee – Chairman Krause reported on the safe routes to school task force. Officer Brad Bauer attended the first meeting, Paul and Chief Bauer will attend the future meetings.

Economic Development and Main Street Committee – Chairman Carolfi had nothing to report.

Streets and Sidewalks Committee – Chairman Jicinsky had nothing to report.

(Carolfi)(Hoes) was carried to adjourn at 7:54 pm.

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Harry Toufar, Village President

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Paul Hensch, Clerk