

**Village of Spencer**  
**Minutes of Board of Trustees Special Meeting**  
**Thursday, August 26, 2021 – 6:00 P.M.**  
**Spencer Municipal Complex**

President Toufar called the meeting to order at 6:00 pm.

**Roll Call**

Trustees Hoes, Carolfi, Krause, Schafer, and Jicinsky were present. Trustee White was absent.

**New Business**

(Carolfi)(Hoes) was carried to require duplex units have individual curb stops and an accessible mechanical room for 3 or more units that will house meters with shut off valves for each individual unit.

(Schafer)(Hoes) was carried to have a Public Works employee onsite to observe when connecting the sewer/water lines.

(Carolfi)(Jicinsky) was carried to require curb cuts be repaired to have ¾ inch on back side of curb and 16" taper on all sides.

Discussion was held on soil erosion during construction, non-conforming houses and the permitting process.

Village Ordinances were reviewed and the Board asked Paul to prepare modification to § 461-8 Private Sewers and Connections, and § 193-13 Duplex Service Connections for the next meeting.

(Carolfi)(Krause) was carried to adjourn at 7:37.

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Harry Toufar, Village President

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Paul Hensch, Clerk