

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**May 16<sup>th</sup>, 2016**

Meeting was called to order @ 6:30 P.M. by President Frome.

The Pledge of Allegiance was recited.

Roll Call:

Trustees Hagen, Pokallus, Day, Schafer, Wienke, and Toufar were present.

Minutes:

(Hagen)(Wienke) was carried to dispense with the reading of the previous meeting's minutes and approve them as printed.

Public Comments:

There were none.

Announcements:

- (a) Marathon County Multijurisdictional Hazard Mitigation Plan Update – Tuesday May 17<sup>th</sup> at 10:00 A.M.
- (b) Open Book – Thursday, May 19<sup>th</sup> from 3:00 P.M. to 5:00 P.M.
- (c) Board of Review – Thursday, May 19<sup>th</sup> from 5:00 P.M. to 7:00 P.M.
- (d) Planning Board Meeting- Monday, May 23<sup>rd</sup> at 6:00 P.M.

Public Works Report:

Dean Smith reported that a water lateral and a sewer lateral were dug up during the road project. Paul Hensch explained that the "as built" plans from a previous project did not indicate these laterals and this will cause a change order in the project. Dean also noted that during hydrant flushing, one hydrant broke. It will be switched to a different type of hydrant and Earth Inc will install it. Trustee Schafer asked how many hydrants there were and Dean told the Board that there are 172 in the Village. John Dunbar reported that the safety trailer is done. Chris Helgestad reported that he had met with a new farmer for sludge land application. Joe Scidmore received 22 ribbons for the Emerald Ash Bore awareness program and placed them on Village owned ash trees. He also reported that the skate ramp is delaminating. He will look into solutions.

Police Chief's Report:

Chief Bauer offered his police report. He also introduced the new officer, Nick Krall.

President's Report:

President Frome reported she went to the Marathon County uniform addressing group. She also asked the Board for volunteers to represent the Village on the Kids Group Board. Trustee Toufar volunteered to be the representative.

Old Business:

- (a) Emily Matchey offered the Economic Development Marketing Report.

- (b) (Hagen)(Wienke) was carried on a unanimous roll call vote to approve amending Ordinance 2-2-9 changing the date and number of meetings per month.

New Business:

- a) Discussion and action on the approval of Employee Educational Seminars.
  - i) None
- b) Sabrina M. Steger from Hawkins Ash CPAs presented the 2015 Financial Audit. (Hagen)(Toufar) was carried to approve the 2015 Financial Audit.
- c) (Day)(Pokallus) was carried to approve the Building Inspector's Contract.
- d) Discussion and action on the approval of a spending policy was moved to committee.
- e) (Pokallus)(Schafer) was carried to approve the low bid to repair the roof at Haslow Park Shelter.
- f) (Hagen)(Toufar) was carried on a unanimous roll call vote to approve an annual lease agreement for a Peacemaker Odor Control Air Filtration Unit for the Headworks Building of the WWTP from Syneco Systems at a cost of \$12,724.00.
- g) (Day)(Pokallus) was carried on a unanimous roll call vote to approve current vouchers.

Clerk's Report:

- (a) Building Permits
  - i) Kathy Rueth located at 104 East Pine for a deck and fencing at an approximate value of \$2,000.
- (b) Paul offered the Treasurer's Report. The Board decided that it would like the treasurer's report quarterly.
- (c) Paul mentioned the community event that Deb Schafer is planning for June of 2017.

Committee Reports:

- (a) Finance and Personnel Committee – Chairperson Hagen set a meeting on May 23<sup>rd</sup> at 6:30 P.M. to discuss a spending policy and to revise the personnel manual.
- (b) Utilities and Equipment Committee –Chairperson Schafer reported that the discussions on the water tower removal should be placed on the next agenda.
- (c) Parks and Buildings Committee – Chairperson Wienke led a discussion on weeds in the parks.
- (d) Health, Safety and Emergency Gov't Committee – Chairperson Toufar had nothing to report.
- (e) Economic Development and Main Street Committee – Chairperson Pokallus reported on a committee meeting with Tim Meyer and Phil Spencer. They talked about storm water management in the area and the options with ponds or swales. Paul mentioned that he has spoken with MSA and they will try to include that area in the storm water management study.

(f) Streets and Sidewalks Committee – Chairperson Day set a meeting on May 24<sup>th</sup> at 6:00 p.m. to discuss 2016 street repairs.

(Wayne)(Pokallus) was carried on a unanimous roll call vote to enter into closed session per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Discussion was held on pay rate for a part time employee.

(Pokallus)(Hagen) was carried on a unanimous roll call vote to enter into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Schafer)(Pokallus) was carried to approve to set the pay rate for the part time lawn mower at \$10.

(Schafer)(Toufar) was carried to adjourn the meeting at 8:31 P.M.

Clerk \_\_\_\_\_

President \_\_\_\_\_