

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**September 2, 2014**

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Maurer, Schafer, Day, Hagen and Toufar were present

Minutes:

(Pokallus)(Maurer) was carried to dispense the reading and approve the previous meeting minutes as printed

Citizen Comments:

No citizens present

Announcements:

- a) Public Hearing – Resolution 2014-06 – Monday, Sept. 15, 2014 at 6:00 pm

Public Works Report:

John Dunbar reported that the snow removal equipment will be tended to soon in preparation of the winter season

Chris Helgestad reported that the oxidation ditch experienced a mild spill and was contained immediately. Chris contacted the DNR as this is a reportable incident

Police Chief's Report:

Chief Shawn Bauer offered the monthly police department incident summary. Chief Bauer also reported on the damage to the new squad vehicle

President's Report:

President Frome had nothing to report

Old Business:

None

New Business:

President Frome moved agenda item (h) to the top of New Business

(h) (Hagen)(Schafer) was carried to approve a family day care for Terry Manthe at the location of 200 N Pacific Street

Jerry Wienke offered a conceptual drawing for the proposed Veterans Memorial

(a) No employee seminars were requested

(b) (Hagen)(Pokallus) was carried on an unanimous roll call vote to approve Change Order #2, for Haas Sons, for an overall deduction credit of \$6,462.05 from the S Chestnut Street project contract bid amount

(c) (Schafer)(Hagen) was carried to on an unanimous roll call vote to approve Final Pay Request from Haas Sons for the S Chestnut Street project at a cost of \$42,967.15

(d) (Pokallus)(Toufar) was carried on an unanimous roll call vote to approve Pay Request # 3 for Municipal Well and Pump, for the Well #6 project, for a cost of \$21,620.00

(e) (Day)(Pokallus) was carried on a unanimous roll call vote to approve a change order from Melvin Companies, for the STH 98 Sidewalk project, for a cost of \$10,045.71

(f) (Day)(Schafer) was carried on a unanimous roll call vote to approve Pay Request # 2 from Melvin Companies, for the STH 98 Sidewalk project, for a cost of \$26,295.35

(g) (Toufar)(Maurer) was carried to send the previously approved library services agreement with the Marathon County Public Library, for the Spencer Branch location, to the Parks and Buildings Committee

(i) (Day)(Hagen) was carried to approve a microwave dish addition to the existing wireless communication tower at 53266 HIGHWAY 13 SOUTH (S807 HANSON ROAD) from Lora, Chanthadouangsy & Castellanos, LLC

Note: This is located in the Extra-Territorial Boundary of the Village of Spencer

(g) (Day)(Pokallus) was carried on a unanimous roll call vote to approve vouchers totaling \$241,218.58

Clerk's Report:

a) Building permit issued:

- i) Engelwood Garden Center – 611 W Clark Street to replace siding boards on existing structure at an approx. cost of \$5000.00
- ii) Brenda Smazal – 211 E Willow Drive to install a fence at an approx. cost of \$500.00

b) Set dates for budget workshop meetings

- c) Spencer Lions Club proposal to change up the waterfall at the corner of Hwy's 98 and 13

Committee Reports:

- (a) Finance and Personnel – Report is in Closed Session
- (b) Utilities and Equipment Committee – Chairperson Schafer reported on the previous committee meeting and about the progress on the train whistle quiet zone
- (c) Parks and Buildings Committee – Chairperson Pokallus scheduled a committee meeting for Monday, September 8, 2014 at 5:00 p.m.
- (d) Health and Emergency Gov't – Chairperson Toufar had nothing to report
- (e) Economic Development and Main Street – Chairperson Maurer reported on prospective properties in the business park
- (f) Streets and Sidewalks – Chairperson Day had nothing to report

(Hagen)(Toufar) was carried on a unanimous roll call vote to enter into Closed Session

Discussion was held about police department personnel and the accident of the new squad vehicle

Discussion was held about the process for filling the proposed vacancy of the Deputy Clerk/Treasurer - Office manager position

(Schafer)(Maurer) was carried on a unanimous roll call vote to enter into Open Session

(Maurer)(Toufar) was carried to adjourn the meeting at 8:40 pm

Clerk \_\_\_\_\_

President \_\_\_\_\_