

**Village of Spencer**  
**Minutes of the Regular Board of Trustees**  
**May 19, 2014**

Meeting was called to order by President Frome at 6:30 pm

Roll Call:

Trustees Pokallus, Hagen, Maurer, Schafer, Day and Toufar were present

Minutes:

(Pokallus)(Hagen) was carried to approve minutes as read

Citizen Comments:

Bill Hoes spoke about the odor at the treatment plant. Chris Helgestad reported that the proposed air filtration device is in stock and will be 3 to 4 weeks out. The set-up of the equipment will be brief

Mark Freeman inquired about the ditch behind his house on Hemlock Street. Mr. Freeman also inquired about the train whistle. Trustee Schafer explained that we are moving along with the pre-application process for a quiet zone

Christine Jensen, along with her Boy Scout troop, asked if they could place small flags along the roadway, prior to the Fourth of July holiday. The Board welcomed the idea

John Regele mentioned that the windmill aerator idea, for the pond at Ponderosa, may not be a good idea. Trustee Pokallus mentioned that he will schedule a committee meeting to address this issue

Public Works Report:

Dean Smith reported on the water main break on W Main Street. Dean offered a copy of the SCADA chart that was recorded during that main break. Dean hypothesizes that a chunk of ice fell within the old tower, therefore causing a high amount of pressure within the water system and causing the main to rupture

Police Chief's Report:

Chief Shawn Bauer reported on the purchase of the replacement squad vehicle. Chief Bauer also explained the Weed Commissioner duties

President's Report:

President Frome had nothing to report

Old Business:

(a). (Maurer)(Pokallus) was carried to table the request for a Mutual Rescission and Release Agreement from Solarus for the water tower agreement lease

New Business:

(a). (Hagen)(Toufar) was carried to send Barb Gawlik to the Treasurer's Institute, in Green Bay, during the week of July 13th

(b). (Hagen)(Schafer) was carried to authorize the Police Chief to place old squad car on a governmental online auction service with a reserve price of \$2000.00

(c). (Maurer)(Pokallus) was carried to authorize the Village Clerk to publish a request for proposal for crushing and stockpiling the concrete at the compost facility

(d). (Hagen)(Schafer) was carried to approve the 2013 Annual Audit Report

(e). (Maurer)(Hagen) was carried to authorize the Village Clerk to publish a request for proposal for concrete curb replacement at all water main break locations

(f). (Schafer)(Pokallus) was carried to authorize the Village Clerk to publish a request for proposal for playground equipment for Madison Park

(g). (Hagen)(Pokallus) was carried on a unanimous roll call vote to approve MSA Construction Services Task Order 2 for the 2014 Village of Spencer E Kobs Street Reconstruction and LaSalle Street Utility Improvements Construction Administration

(h). (Hagen)(Maurer) was carried on a unanimous roll call vote to approve MSA Construction Services Task Order 3 for the 2014 Village of Spencer E Kobs Street Reconstruction and LaSalle Street Utility Improvements Construction Observation

(i). (Day)(Toufar) was carried on a unanimous roll call vote to approve vouchers totaling \$74,244.23

Clerk's Report:

- a) No building permits
- b) Provisional "Operator's" license issued to Casimir Szybowics
- c) Signatures for ATV-pull completed and submitted by Swamp Stompers
- d) Treasurer's Report was offered

Committee Reports:

A. Finance and Personnel – Chairperson Hagen will discuss in Closed Session

B. Utilities and Equipment Committee – Chairperson Schafer scheduled a committee meeting for Tuesday, May 27<sup>th</sup>, at 6:30 p.m.

C. Parks and Buildings Committee – Chairperson Pokallus scheduled a committee meeting for Tuesday, May 27<sup>th</sup>, at 5:45 p.m.

D. Health and Emergency Gov't – Chairperson Toufar scheduled a committee meeting for Tuesday, June 3<sup>rd</sup>, at 6:30 p.m.

E. Economic Development and Main Street – Chairperson Maurer scheduled a committee meeting for Tuesday, June 3<sup>rd</sup>, at 5:30 p.m. Maurer also mentioned that Kathy Hanson is well on her way to cleaning up the downtown area

F. Streets and Sidewalk Committee – Chairperson Day will schedule a committee meeting at the next Board meeting

(Hagen)(Maurer) was carried on a unanimous roll call vote to enter into Closed Session per Wis Stat. 19.85 (1) (C): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- i) Discussion and action on performance reviews and performance paychecks for Public Works employees

(Hagen)(Toufar) was carried on a unanimous roll call vote to enter into Open Session

(Hagen)(Schafer) was carried to approve a performance pay amount of \$400.00 to Chris Helgestad, John Dunbar Joe Scidmore, Dean Smith and Scott Griepentrog

(Maurer)(Toufar) was carried to adjourn the meeting at 8:36 p.m.

Clerk \_\_\_\_\_

President \_\_\_\_\_