

**Village of Spencer**  
**Minutes of the Regular Board of Trustees Meeting**  
**Monday December 12<sup>th</sup>, 2016 – 6:30 P.M.**  
**Spencer Municipal Complex**

President Frome called the meeting to order at 6:30.

The Pledge of Allegiance was recited.

Roll Call

Trustees Hagen, Schafer, Wienke, and Toufar were present. Trustees Day and Pokallus were absent.

Approval of Minutes

(Hagen)(Toufar) Minutes of the Regular Board of Trustees Meeting, on November 14<sup>th</sup>, 2016 were approved.

(Toufar)(Hagen) Minutes of the Board of Trustees Special Meeting, on November 21<sup>st</sup>, 2016 were approved.

Public Comments

There were no public comments.

Announcements

There were no announcements.

Public Works' Report

Joe Scidmore reported on the recent snow clean up.

Police Chief's Report

Chief Bauer reported on officer training and the Joint Municipal Court meetings. There was also discussion of a crosswalk at the intersection of Willow and Highway 13.

President's Report

President Frome had nothing to report.

Old Business

- a) Emily Matchy gave a report on Economic Development.
- b) (Hagen)(Toufar) approved a lease with the Historical Society.

New Business

- a) (Schafer)(Hagen) was carried to approve Resolution 2016-5 "Resolution for the Adoption of a Public Participation Plan."
- b) (Schafer)(Wienke) was carried to approve the purchase of new servers for the Village Complex-\$9,820.
- c) (Hagen)(Toufar) was carried on a unanimous roll call vote to approve a proposal from Anderson Electric for LED lighting replacement at the WWTP-\$12,638.07.

d) (Hagen)(Toufar) was carried to amend the Personnel Policy.

e) (Wienke)(Schafer) was carried to approve the 2016-2017 snowmobile routes.

f) (Schafer)(Hagen) was carried to forgive local and school tax equivalents for the Water Utility to the Village for the year 2016, and set the tax amount for the Water Utility to zero.

g) (Hagen)(Wienke) was carried to authorize the Village Treasurer to deposit funds in the depositories of Heritage Bank and Citizens State Bank of Loyal.

h) (Schafer)(Wienke) was carried to approve an Operator's License for Amanda Zaruba.

i) (Hagen) (Toufar) was carried by a unanimous roll call vote to approve the current vouchers.

#### Clerk's Report

Building permit issued to Dale Jacobitz located at 308 W Clark Street for building a shed with an approximate value of \$1,500.

Building permit issued to Beth Gotter located at 404 S Pearl Street for building a shed with an approximate value of \$2,400.

#### Committee Reports

Finance and Personnel Committee- Chairperson Hagen reported that items from the committee meeting were discussed tonight.

Utilities and Equipment Committee- Chairperson Schafer had nothing to report.

Parks and Buildings Committee-Chairperson Wienke reported on the Dog Park.

Health and Emergency Government Committee-Chairperson Toufar had nothing to report.

Economic Development and Main Street Committee-Chairperson Pokallus was absent.

Streets and Sidewalks Committee- Chairperson Day was absent.

(Hagen) (Toufar) was carried to enter into closed session per Wis. Stats. 19.85 (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(Schafer) (Hagen) was carried to approve the hiring of a part-time police officer.

(Wienke)(Schafer) was carried to approve the Public Works Contract offer.

(Hagen)(Wienke) was carried to set wages for the Police Chief, Deputy Clerk/Treasurer and Administrator/Clerk/Treasurer for 2017.

(Schafer)(Hagen) was carried to reconvene into open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session and/or any unfinished item remaining on the agenda.

(Hagen)(Toufar) was carried to adjourn at 8:22.